The form must be submitted no later than three months after the completion or closure of the research project by e-mail: gransking@gransking.fo. We require two versions: Signed version scanned to pdf format and word or other text editor version for copying to the website.

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**Final Statement and Report**

**1. Title etc.**

|  |
| --- |
| Title of project: |
| Time schedule for entire project: |

# 2. Benificiary

|  |  |
| --- | --- |
| Institution/Company:Manager/Head of Department:Address:Phone – e-mail: |  |
| Project Manager: Adress:Phone – e-mail: |  |

# 3. Statement of account for the entire project in DKK

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  | **From FRC** | **From others** |
| **Funds allocated for the project (1)** |  |  | xxx,xxx  | xxx,xxx  |
| **Expenditure specified:** | **Original budget (a)** | **Sum expenses (b) (sum=c+d)** | **Actually spent (c)** | **Actually spent (d)** |
| VIP-salary | xxx,xxx | xxx,xxx | xxx,xxx | xxx,xxx |
| TAP-salary | xxx,xxx | xxx,xxx | xxx,xxx | xxx,xxx |
| Operational expenses | xxx,xxx | xxx,xxx | xxx,xxx | xxx,xxx |
| Overhead | xxx,xxx | xxx,xxx | xxx,xxx | xxx,xxx |
| **Total (2)** | xxx,xxx | xxx,xxx | xxx,xxx | xxx,xxx |
| **Difference: 1 minus 2** |  |  | *xxx,xxx*  | xxx,xxx  |
| Budget surplus is to be transferred to our account in Eik Bank, Yviri við Strond 3, FO100 Tórshavn: BIC/SWIFT:  EIKB FO TF – IBAN: FO89 9181 0001 8501 23Please include this text for identification: Kontering K 006030-2990-0000-0000 |
| To be attached to final statement: Budget, audited by registered or state-authorized public accountant. Instead, public institutions in the Faroe Islands incluced in the Public Financial System (FSL) can enclose print-outs from FSL. Public institutions abroad can also enclose relevant print-outs instead of the audited budget. The print-outs must be signed by the manager or financial director.  |

**4. Cooperation**

|  |
| --- |
| Short description of cooperation with institutions, companies and other projects: |
| Other participants in project (name, education, profession and place of work):  |

**5. Final report to the Research Council**

|  |
| --- |
| Report of development of project, conclusions and possible application of results: |

**6. Report to be published in the Grants database on the web-site gransking.fo**

|  |
| --- |
| Please fill in either in Faroese or English.  |
| Faroese version: Samandráttur av verkætlan – arbeiðsgongd, høvuðsúrslit:Útgávur:1. Vísindaligar greinar, bøkur, ritgerðir v.m.:2. Onnur úrslit, t.d. ikki kunngjørdar greinar, patentir, telduskipanir, frumsnið og nýggjar mannagongdir:3. Almannakunngerðing uttan fyri vísindaliga umhvørvið, t.d. fyrilestrar, tíðarrit, greinar í bløðum, sjónvarp og útvarp:4. Goymsla og atkomurættur til innsavnaðar dátur: |
| English version:Summary of the project – work progress, main results:Publications: 1. Scientific articles, books, thesis etc.2. Other results, such as unpublished articles, patents, computer systems, original models and new procedures:3. Publications outside the scientific community, i.e. lectures, periodicals, articles in newspapers, television and radio:4. Storage and access rights til collected data: |

Benificiary, Manager/Head of department Project Manager

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Date Signature Date Signature